



Bracknell Town Council

Mary Harris, Town Clerk

To: **Members of the Finance and General Purposes Committee**

Cllrs. C Baily, Mrs G Birch, A Browne, W Davison, G Ellis, D Fawcett, W Holness, T Kensall,
Mrs I Mattick, M Temperton, C Turrell

Substitute Cllrs: Mrs H Barber, Dr G Barnard, M Brunel-Walker, M Beadsley, S Burrows

CC: All Other Councillors – for information.

Dear Councillor,

A meeting of the Finance and General Purposes Committee will be held at 7.30pm in the Council Chamber on 17th June 2008 for which your attendance is requested.

Yours sincerely

Town Clerk

AGENDA

1. **To receive apologies.**
2. **Declarations of Interest.**
Members are asked to declare any personal interest and the nature of that interest which they may have in any items under consideration at this meeting (please refer to notes at the end of the agenda).
3. **To approve as a correct record the Minutes of the meeting held on 4th March 2008 and 13th May 2008 (attached).**
4. **Matters Arising Out of the Minutes not to be discussed elsewhere**
 - Minute 1401 50th Anniversary Statue
 - Minute 1401 Staff Sickness Absence
 - Minute 1407 CRDP Grant application
 - Minute 1408 Pension Scheme changes
 - Minute 1409 Computer Software
 - Minute 1410 Terms of Reference

5. Financial Report

To receive a report of Income and Expenditure against Budget (*Months 1-2, 2008/09 - attached*) and to receive the Notes of the Budget Monitoring Group meeting of 10th June 2008 (*to follow*). Councillor G Ellis chairman of the Budget Monitoring Group will take questions.

6. To receive and recommend for approval the draft Final Accounts for 2007/08
(*attached*)

7. To consider and agree a draft Code of Corporate Governance (*attached*)

8. Health and Safety update

9. Clerks Report (*attached*)

- a) Bandstand
- b) Grants – thanks and acknowledgements received
- c) Statue - Insurance and Storage
- d) Pension Policy – discretionary elements
- e) Audit Plan
- f) Winkfield Parish Council contract
- g) Insurance – Playground Inspections

10. Next Meeting

The next meeting of the Finance and General Purposes Committee is at 7.30 pm on Tuesday 9th September 2008

Subject to sub-paragraphs (2) to (7) of The Parish Councils (Model Code of Conduct) Order 2007, a Member with a personal interest in any business of the authority must disclose the nature of that interest to the meeting at the commencement of the consideration, or when the interest becomes apparent. Where a Member has a personal interest in any business of the authority they also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room whenever it becomes apparent that the business is being considered at that meeting unless a dispensation has been obtained from the authority's Standards Committee. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.