



Bracknell Town Council

TO: ALL TOWN COUNCILLORS

12th May 2010

Dear Councillor,

You are required to attend the Annual General Meeting of the Council to be held in the Braybrooke Recreation Ground Hall immediately following the Annual Parish Meeting on **Tuesday 18th May 2010**. The meeting is open to the press and public.

The Annual Parish Meeting will start at 7.30pm.

Yours sincerely,

Mary Harris
Town Clerk

A G E N D A

1. **To receive apologies** – retiring Town Mayor in the Chair
2. **Appointments for the Year 2010/11**

TOWN MAYOR

Cllr Mr Chas Baily 2009/10 Town Mayor will request nominations for this post. On appointment the Mayor will receive the Chain of Office and read and complete the Declaration of Acceptance of Office.

Followed by a Vote of Thanks to the retiring Town Mayor and presentation of a Past Mayor's badge.

DEPUTY TOWN MAYOR

To receive nominations for this post.
On appointment the Deputy Mayor will receive the Chain of Office.

3. **Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
(Please refer to the notes at the end of this agenda).

4. COMMITTEE AND WORKING GROUP APPOINTMENTS

To receive nominations and appoint to the various Committees and Working Groups of the Town Council.

Finance and General Purposes Committee

Cllr Chas Baily		<i>Substitutes:</i>
Cllr Mrs Gillian Birch		<i>Cllr Dr Gareth Barnard</i>
Cllr Marc Brunel-Walker		<i>Cllr Scott Burrows</i>
Cllr William Davison		<i>Cllr Mark Phillips</i>
Cllr Graham Ellis		
Cllr Trevor Kensall		
Cllr Mrs Isabel Mattick		
Cllr Chris Turrell		
Cllr David Fawcett		
Cllr Wilf Holness		<i>Cllr Roy Bailey</i>
Cllr Mary Temperton		<i>Cllr Mike Beadsley</i>

Recreation and Environment Committee

Cllr Chas Baily		<i>Substitutes:</i>
Cllr William Davison		<i>Cllr Mrs Gill Birch</i>
Cllr Mrs Adrienne Jones		<i>Cllr Scott Burrows</i>
Cllr Mark Phillips		<i>Cllr Alvin Finch</i>
Cllr Mrs Shelagh Pile		
Cllr Andy Street		
Cllr Chris Turrell		
Cllr Ms Denise Whitbread		
Cllr Roy Bailey		
Cllr Heather Barber		<i>Cllr Mike Beadsley</i>
Cllr Mary Temperton		<i>Cllr Wilf Holness</i>

Staffing Committee

Cllr Dr Gareth Barnard		<i>Substitutes:</i>
Cllr Mrs Gill Birch		<i>Cllr Scott Burrows</i>
Cllr Marc Brunel-Walker		<i>Cllr Ms Denise Whitbread</i>
Cllr William Davison		
Cllr Trevor Kensall		
Cllr Mrs I Mattick		
Cllr Michael Sargeant		
Cllr Chris Turrell		
Cllr Roy Bailey		
Cllr Mrs Heather Barber		<i>Cllr Mike Beadsley</i>
Cllr Mrs Maureen Beadsley		<i>Cllr Mary Temperton</i>

Planning Committee

Cllr William Davison		<i>Substitutes:</i>
Cllr Graham Ellis		<i>Cllr Chas Baily</i>
Cllr Alvin Finch		<i>Cllr Marc Brunel-Walker</i>
Cllr Mrs Adrienne Jones		<i>Cllr Martin Davis</i>
Cllr Mrs Isabel Mattick		
Cllr Mark Phillips		
Cllr Andy Street		
Cllr Wilf Holness		<i>Cllr Mrs Heather Barber</i>
Cllr Mary Temperton		<i>Cllr David Fawcett</i>

Budget Monitoring Working Group

Cllr William Davison	<i>Substitutes:</i>
Cllr Graham Ellis	<i>Cllr Scott Burrows</i>
Cllr Trevor Kensall	
Cllr Chris Turrell	
Cllr David Fawcett	<i>Cllr Mary Temperton</i>

Health and Safety Working Group

Cllr William Davison
Cllr Mark Phillips
Cllr Mrs Isabel Mattick
Cllr Andrew Street
Cllr Mary Temperton

Green Working Group

Cllr William Davison
Cllr Mark Phillips
Cllr Andrew Street
Cllr Mary Temperton

Town Centre and Council Offices Working Group

Cllr Graham Ellis
Cllr Mrs Adrienne Jones
Cllr Mrs Isabel Mattick
Cllr Chris Turrell
Cllr David Fawcett

ITC Working Group

Cllr Will Davison
Cllr Trevor Kensall
Cllr Mrs Isabel Mattick
Cllr Ms Denise Whitbread
Cllr Mary Temperton

Great Hollands Working Group

Cllr Scott Burrows
Cllr Will Davison
Cllr Graham Ellis
Cllr Mrs Adrienne Jones
Cllr Mrs Heather Barber
Cllr Mary Temperton

5. OUTSIDE BODIES *contested*

To receive nominations and appoint representatives of the Town Council to:

<i>South Hill Park Trust Board:</i> <i>2 representatives</i>	Cllr Marc Brunel Walker <i>to Nov 11</i> Cllr Will Davison Cllr David Fawcett Cllr Mary Temperton
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<i>Community Associations:</i>	<i>1 representative required</i>
Birch Hill	Cllr Chas Baily
Bullbrook	Cllr Mrs Isabel Mattick
Crown Wood	Cllr Marc Brunel-Walker Cllr Wilf Holness
Easthampstead & Wildridings	Cllr Chris Turrell Cllr Roy Bailey
Great Hollands	Cllr Mrs Adrienne Jones Cllr Mrs Heather Barber
Hanworth	Cllr Will Davison
Priestwood	Cllr Alvin Finch Cllr David Fawcett
Jennetts Park	Cllr Mary Temperton

<i>BFBC :</i>	
Borough/Parish Liaison Committee <i>2 representatives</i>	Cllr Chris Turrell Cllr David Fawcett
Lily Hill Park Steering Committee	Cllr Andy Street
South Hill Park Management Group <i>2 representatives required</i>	Cllr Chas Baily Cllr Mrs Gill Birch Cllr Mike Beadsley Cllr Roy Bailey
Standards Committee (reserve)	Cllr Will Davison Cllr Mary Temperton

<i>Local Organisations:</i>	
Age UK	Cllr Mrs Adrienne Jones Cllr David Fawcett
Berkshire Assn of Local Councils <i>2 representatives</i>	Cllr Chris Turrell Cllr David Fawcett

Bracknell Twinning Association <i>Mayor + 3 representatives</i>	Cllr Mrs Adrienne Jones Cllr Chris Turrell Cllr Wilf Holness
Easthampstead Parish Charities <i>2 representatives</i>	Cllr Mrs Isabel Mattick Cllr Mrs Adrienne Jones
LINKs	Cllr Mrs Adrienne Jones
Pre-School Learning Alliance	Cllr Mrs Gill Birch Cllr Mrs Heather Barber
Youthline	Cllr Andy Street Cllr David Fawcett
Citizens Advice Bureau	Cllr Graham Ellis Cllr Roy Bailey
Cultural Partnerships	Cllr Mrs Isabel Mattick Cllr Mary Temperton
Climate Change Working Group <i>2 representatives</i>	Cllr Andy Street Cllr Mary Temperton

Neighbourhood Action Groups

One ward councillor and one named substitute, preferably from the same ward, required for reporting purposes only. Anyone else welcome to attend NAG meetings at the invitation of the NAG chairman.

	<i>1 representative and 1 substitute</i>
Birch Hill and Hanworth: [NAG C]	Rep: Cllr Chas Baily Substitute: Cllr Mark Phillips
Bullbrook: [NAG B]	Rep: Cllr Mrs Isabel Mattick Substitute: Cllr Andy Street
Crown Wood [and Forest Park]: [NAG A]	Rep: Cllr Marc Brunel-Walker Substitute: Cllr Mrs Shelagh Pile
Easthampstead and Wildridings: [NAG C]	Rep: Cllr Mrs I Mattick Substitute: Cllr Ms Denise Whitbread
Great Hollands: [NAG C]	Rep: Cllr Mrs Adrienne Jones Substitute: Cllr Graham Ellis
Martin's Heron, The Warren and Harmans Water [NAG A]	Rep: Cllr Mrs Shelagh Pile Substitute: Cllr Chris Turrell
Priestwood and Garth: [NAG B]	Rep: Cllr Alvin Finch Substitute: Cllr Mrs Diane Finch
Town Centre: [NAG B]	Rep: Cllr Dr Gareth Barnard Substitute: Labour Nominee

6. Minutes

To approve as a correct record the minutes of the meeting held on 30th March 2010, pages 4 - 7 attached.

7. To consider any business arising out of the Minutes

8. Mayor's Announcements

9. COMMITTEE REPORTS

Planning Committee

30 March 2010

13 April 2010

27 April 2010

11 May 2010

Cllr G Ellis

Pages 1 - 3

Pages 8 - 10

Pages 15 – 17

Pages 18 19 (to follow)

Recreation and Environment Committee

13 April 2010

Cllr C Baily

Pages 11 – 14

Finance and General Purposes Committee

27 April 2010

Cllr C Turrell

Pages 20 – 22

10. Received Income Transactions

To note received income transactions from the 1st February to 31st March 2010 inclusive (available for inspection at Brooke House).

11. Paid Expenditure Transactions

To agree paid expenditure transactions from the 1st February to 31st March 2010 inclusive (available for inspection at Brooke House) and to authorise the Mayor to sign these as a correct record.

12. Complaints and Compliments Registers

To note the reports attached.

Notes on Declaration of interest

Subject to sub-paragraphs (2) to (7) of The Parish Councils (Model Code of Conduct) Order 2007, a Member with a personal interest in any business of the authority must disclose the nature of that interest to the meeting at the commencement of the consideration, or when the interest becomes apparent. Where a Member has a personal interest in any business of the authority they also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room whenever it becomes apparent that the business is being considered at that meeting unless a dispensation has been obtained from the authority's Standards Committee.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.