



Bracknell Town Council

Mary Harris, Town Clerk

To: Members of the Finance and General Purposes Committee

Cllrs. C Baily, Mrs G Birch, W Davison, G Ellis, D Fawcett, W Holness, T Kensall, Mrs I Mattick, M Temperton, C Turrell

Substitute Cllrs: Mrs H Barber, Dr G Barnard, M Brunel-Walker, M Beadsley, S Burrows

CC: All Other Councillors – for information.

Dear Councillor,

You are required to attend a meeting of the **Finance and General Purposes Committee** to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL on Tuesday 8th December 2009 at 7.30pm. The meeting is open to the press and the public.

Yours sincerely

Town Clerk

AGENDA

1. **To receive apologies.**
2. **Declarations of Interest.**
Members are asked to declare any personal interest and the nature of that interest which they may have in any items under consideration at this meeting (please refer to notes at the end of the agenda).
3. **To approve as a correct record the Minutes of the meeting held on 20th October 2009** (supplied with your Full Council papers).
4. **Matters Arising Out of the Minutes not to be discussed elsewhere.**

2248	Disabled Go
2251	100 th Anniversary of Guiding
2255	Community Halls
5. **Financial Report**
To receive a report of Income and Expenditure against Budget (*Month 7, 2009/10 attached*) and to receive the Notes of the Budget Monitoring Group meeting of 24th November 2009 (*attached*), Councillor G Ellis chairman of the Budget Monitoring Group will take questions.

6. **To consider the Annual Grant Applications for 2010-2011** (list attached)
7. **To consider the Annual Grant to South Hill Park Arts Centre** (papers supplied for Full Council)
8. **To consider an Annual Grant to Lily Hill Park** (papers attached – the Management and Maintenance Plan is available to be reviewed at Brooke House).
9. **Health and Safety**
To receive the Notes of the meeting of the Health and Safety Working Group (attached) and a verbal update on Health and Safety matters from the Health and Safety Champion.
10. **IT Working Group**
To receive the Notes of the meeting of the IT Working Group (to follow).
11. **‘Is there anything I should know?’**
Cllr Fawcett will report on this recently published document
12. **Clerks Report** (to follow)
 - Photocopying Charges to members of the public
 - Consultation ‘Proper Accounting Practices’
 - Service Yard G
 - War Memorials – Letter from the Ministry of Justice
 - Pride of Bracknell Awards
 - Bracknell Hockey Club

Confidential Business

13. **To update Committee on advice received from the Council’s solicitor** (letters attached).
14. **To consider a staffing matter.**

The next meeting of the Finance and General Purposes Committee is at 7.30pm on Tuesday 26th January 2010

*Subject to sub-paragraphs (2) to (7) of The Parish Councils (Model Code of Conduct) Order 2007, a Member with a personal interest in any business of the authority must disclose the nature of that interest to the meeting at the commencement of the consideration, or when the interest becomes apparent. Where a Member has a personal interest in any business of the authority they also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member’s judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room whenever it becomes apparent that the business is being considered at that meeting unless a dispensation has been obtained from the authority’s Standards Committee
It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*