



Bracknell Town Council

Mary Harris, Town Clerk

To: Members of the Finance and General Purposes Committee

Cllrs. C Baily, Mrs G Birch, M Brunel-Walker, W Davison, G Ellis, D Fawcett, W Holness, T Kensall, Mrs I Mattick, M Temperton, C Turrell

Substitute Cllrs: Mrs H Barber, Dr G Barnard, M Beadsley, S Burrows

CC: All Other Councillors – for information.

Dear Councillor,

You are required to attend a meeting of the **Finance and General Purposes Committee** to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL on Tuesday 16th March 2010 at 7.30pm. The meeting is open to the press and the public.

Yours sincerely

Town Clerk

AGENDA

1. **To receive apologies.**
2. **Declarations of Interest.**
Members are asked to declare any personal interest and the nature of that interest which they may have in any items under consideration at this meeting (please refer to notes at the end of the agenda).
3. **To approve as a correct record the Minutes of the meeting held on 16th January 2010** (attached).
4. **Matters Arising Out of the Minutes not to be discussed elsewhere.**
2405 – Town Centre CCTV
2406 – Town Centre War Memorial
2407 – VAT
2415 – Picture ‘The Last Stand’
5. **Financial Report**
To receive a report of Income and Expenditure against Budget (*Month 10, 2009/10 attached*) and to receive the Notes of the Budget Monitoring Group meeting of 2nd March 2010 (*attached*), Councillor G Ellis chairman of the Budget Monitoring Group will take questions.

6. To **NOTE the Internal Auditors Report** (attached) and **AGREE the appointment of the Internal Auditor for 2010/2011.**
7. **Health and Safety**
To receive a verbal update on Health and Safety matters from the Health and Safety Champion.
8. To consider and **AGREE the revised Information Technology Policy** (attached).
9. To consider and **AGREE the new Retirement and Long Service - Awards and Gifts Policy** (attached)
10. To consider and **AGREE the Recreational Facilities Charges and Cemetery Fees for 2001/2011** (attached).
11. **Clerks Report** (attached)
 - NALC
 - Young People's Radio Project
 - Royal County of Berkshire Pension Fund

Confidential Business

12. To update Committee on matters concerning **Brooke House** (Report attached).

The next meeting of the Finance and General Purposes Committee is at **7.30pm on Tuesday 27th April 2010**

*Subject to sub-paragraphs (2) to (7) of The Parish Councils (Model Code of Conduct) Order 2007, a Member with a personal interest in any business of the authority must disclose the nature of that interest to the meeting at the commencement of the consideration, or when the interest becomes apparent. Where a Member has a personal interest in any business of the authority they also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room whenever it becomes apparent that the business is being considered at that meeting unless a dispensation has been obtained from the authority's Standards Committee
It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*