



# Bracknell Town Council

Mary Harris, Town Clerk

To: **Members of the Finance and General Purposes Committee**  
Cllrs. C Baily, Mrs G Birch, W Davison, G Ellis, D Fawcett, W Holness, T Kensall, Mrs I  
Mattick, M Temperton, C Turrell  
*Substitute Cllrs: Mrs H Barber, Dr G Barnard, M Brunel-Walker, M Beadsley, S Burrows*

CC: All Other Councillors – for information.

Dear Councillor,

You are required to attend a meeting of the **Finance and General Purposes Committee** to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL on Tuesday 8<sup>th</sup> September 2009 at 7.30pm. The meeting is open to the press and the public.

Yours sincerely

Town Clerk

## AGENDA

1. **To receive apologies.**
2. **Declarations of Interest.**  
Members are asked to declare any personal interest and the nature of that interest which they may have in any items under consideration at this meeting (please refer to notes at the end of the agenda).
3. **To approve as a correct record the Minutes of the meeting held on 16<sup>th</sup> June 2009** (attached).
4. **Matters Arising Out of the Minutes not to be discussed elsewhere.**  
2098 **Statue Update**  
2106 **Audit Fee**
5. **Financial Report**  
To receive a report of Income and Expenditure against Budget (*Month 4, 2009/10 attached*) and to receive the Notes of the Budget Monitoring Group meeting of 18<sup>th</sup> August 2009 (*attached*), Councillor G Ellis chairman of the Budget Monitoring Group will take questions.
6. **Annual Governance Report 2008/9**  
To receive the Report for approval (attached).

7. **Health and Safety**  
To approve the revised Health and Safety Policy and Policy Statement (attached)  
To receive a verbal update on Health and Safety matters.

8. **Clerks Report** (attached)

**Confidential Business**

9. **To consider proposals for funding major works to Town Council property** (paper attached)
10. **To consider a letter and advice received from the Council's solicitor** (papers attached)

*Subject to sub-paragraphs (2) to (7) of The Parish Councils (Model Code of Conduct) Order 2007, a Member with a personal interest in any business of the authority must disclose the nature of that interest to the meeting at the commencement of the consideration, or when the interest becomes apparent. Where a Member has a personal interest in any business of the authority they also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room whenever it becomes apparent that the business is being considered at that meeting unless a dispensation has been obtained from the authority's Standards Committee  
It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.*