



Bracknell Town Council

Mary Harris, Town Clerk

To: Members of the Finance and General Purposes Committee

Cllrs. C Baily, Mrs G Birch, M Brunel-Walker, W Davison, G Ellis, D Fawcett, W Holness, T Kensall, Mrs I Mattick, M Temperton, C Turrell

Substitute Cllrs: R Bailey, Dr G Barnard, M Beadsley, S Burrows, M Phillips

CC: All Other Councillors – for information.

Dear Councillor,

You are required to attend a meeting of the **Finance and General Purposes Committee** to be held in the Council Chamber, Brooke House, 54 High Street, Bracknell RG12 1LL on Tuesday 8th June 2010 at 7.30pm. The meeting is open to the press and the public.

Yours sincerely

Town Clerk

Prior to the meeting Geoff Cranville will attend to give a brief presentation regarding the funding situation at Youthline the local charity that provides a counselling service for young people.

AGENDA

- 1. To receive apologies.**
- 2. Declarations of Interest.**
Members are asked to declare any personal interest and the nature of that interest which they may have in any items under consideration at this meeting (please refer to notes at the end of the agenda).
- 3. To approve as a correct record the Minutes of the meetings held on 27th April 2010** (supplied with your Full Council papers) and the meeting held on 18th May 2010 (attached).
- 4. Matters Arising Out of the Minutes not to be discussed elsewhere.**
 - 2572 Meeting with NALC representative – Cllr Turrell
 - 2573 Audit preparations – Cllr Ellis / Clerk
 - 2575 Code of Conduct update - Clerk
 - 2577 Anti-terrorism workshop – Cllr Ellis

5. Financial Report

To receive a report of Income and Expenditure against Budget (*Month 1, 2010/11 attached*) and to receive the Notes of the Budget Monitoring Group meeting of 1st June 2010 (*to follow*), Councillor G Ellis - Chairman of the Budget Monitoring Group will take questions.

6. To receive the First Draft Accounts for 2009-2010 (attached)

7. To receive a recommendation regarding VAT (letter attached)

8. To consider and approve the Council's declaration on Value for Money 2009 – 2010 (to follow)

9. To consider a Small Grant Application from Youthline (to follow)

10. Health and Safety

To receive a verbal update on Health and Safety matters from the Health and Safety Champion.

11. Clerks Report (attached)

- HUG FM
- Grant thanks
- Members Initiative Fund

Confidential Business

12. To receive a verbal update from the Clerk on matters concerning Brooke House

The next meeting of the Finance and General Purposes Committee is at **7.30pm on Tuesday 31st August 2010.**

Subject to sub-paragraphs (2) to (7) of The Parish Councils (Model Code of Conduct) Order 2007, a Member with a personal interest in any business of the authority must disclose the nature of that interest to the meeting at the commencement of the consideration, or when the interest becomes apparent. Where a Member has a personal interest in any business of the authority they also have a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room whenever it becomes apparent that the business is being considered at that meeting unless a dispensation has been obtained from the authority's Standards Committee. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial. Members are advised to seek the advice of the Clerk well before the meeting as it may be necessary to refer the matter the Monitoring Officer for a decision.